

2017-2021

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**MEMORANDUM**

**TO: SWIMWEAR MANUFACTURERS**  
**FROM: FINA Office – Lausanne**  
**DATE: 11 January 2020**  
**RE: FINA Swimwear Approval – submissions 2020**

**NUMBER OF PAGES INCLUDING THIS ONE: 3**

Dear Sirs,

With this communication we would like to provide you with information on procedure for swimwear approval to be carried out during the year 2020.

Please note that the latest edition of the “FINA Requirements for Swimwear Approval” (FRSA) is available from the FINA official website under the following link:

<http://www.fina.org/content/fina-approved-swimwear>

Please find below the important information concerning application process and the dates for official submission

**1. DEADLINES FOR SUBMISSIONS IN 2020**

There will be two official submission dates during 2020 (for FINA list of Approved swimwear valid from January 1, 2021). The manufacturers have the choice to submit products for approval in one or the other or in both submissions.

- **First submission 2020 (February 1, 2020)** *The complete applications have to be received by the FINA office on or before February 1, 2020. Results from the submission will be reported by the March 20, 2020.*
- **Second submission 2020 (May 1, 2020)** *The complete applications have to be received by the FINA office on or before May 1, 2020. Results from the submission will be reported by the June 26, 2020.*

**2. PROCEDURE FOR SUBMISSION OF APPLICATIONS**

According to the clause 3.2.3 of the FRSA the submissions should be done via on-line application tool. Application should be completed with all required information, including technical sketch/ drawing of submitted product.

**IMPORTANT NOTE: None of applications submitted in any other form than through on-line application tool will be accepted, consequently will be deemed as not submitted.**

If your company does not already have an account to use on-line application tool, please contact FINA office for details (e-mail: [projects@fina.org](mailto:projects@fina.org)).

**3. DELIVERY OF SAMPLES:**

The complete applications, printed and duly signed by applicant including respective

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samples and material samples, have to be received by the FINA office on or before the date of the official submission.

**Applications received at the FINA office after the Submission Date will not be considered. Incomplete applications (including missing or not duly completed Application Form, missing or incorrect technical sketches, missing material samples etc. including insufficient description, missing material samples etc.) will as a rule be rejected.**

The samples and duly signed application forms should be sent to the FINA office according to post address listed below:

**FINA Office**  
**Chemin de Bellevue 24a/24b**  
**1005 Lausanne / Switzerland.**  
**tel: +41 21 310 47 10**

***Important: Incomplete applications, including missing/not submitted samples will lead to rejection of application. Default in payment of the applicable contribution on time leads to rejection of application.***

#### 4. CONTRIBUTION TO ADMINISTRATIVE AND EXPERT/TESTS COST.

It is reminded that the contribution payable in regards of approval procedure is not meant to be a source of profit for FINA but have the purpose of covering the administrative and technical costs of the process, including notably the costs of testing. According to the clause 5 of the FRSA the contribution fees applicable for the submissions in 2018 are as follow:

Application for each model of swimsuit / wetsuit -	<b>1000 EUR</b>
For each fabric/material submitted together with the application – (for the same material used through different models it will be calculated only once)	<b>375 EUR</b>
For each combination submitted together with the application – (for the same combination used through different models it will be calculated only once)	<b>475 EUR</b>
Application for each model of Swimming Cap-	<b>750 EUR</b>
Application for each model of Swimming Goggle-	<b>750 EUR</b>

**Important: Payment of calculated contribution on or before the submission dead-line is a condition for a valid application. Applications effected without corresponding fee payment will not be considered.**

#### 5. PUBLICATION OF THE RESULTS

The list of the FINA Approved Swimwear (2021) will be officially published before December 31, 2020 as stated in the FINA rule BL8.1.

#### 6. PRE-AVIS TESTS.

Following the practice of pre-avis tests, during 2020 all the manufacturers will receive opportunity for pre-avis tests of the fabrics and fabric combinations.

The FINA Swimwear Approval Committee (SAC) envisages conducting two pre-

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avis testing sessions during 2020.

- The first pre-avis session, April, 2020 (the dates and all additional information will be sent in due time)
- The second pre-avis session: November 2020 (the dates and all additional information will be sent in due time)

The testing requests will be subject in each case to adequate advanced notice and can be limited to a reasonable number of testing requests per manufacturer. The pre-avis testing will continue to be provided on cost free basis.

## 7. SAC MEETING WITH THE MANUFACTURERS

The next SAC meeting with the manufacturers is planned for Q4 of 2020. The exact date and place of the meeting will be communicated in due time.

We trust you find the information set forth above useful, however we remain at your disposal should you have any questions or require further clarifications.

Sincerely yours,



Cornel Marculescu  
FINA Executive Director

CM/pm