MEMORANDUM

TO: ALL FINA MEMBER FEDERATIONS IN ASIA AND OCEANIA

FROM: FINA Office, Lausanne

DATE: 24th April 2019

RE: FINA Artistic Swimming Development School for Judges – Beginner Level

17-19 May 2019 / Auckland, New Zealand (NZL)

Dear Friends,

I have the pleasure to send you the following information concerning the organisation of the FINA Artistic Swimming Development School for Judges – Beginner Level scheduled to be held in Auckland, New Zealand (NZL), from 17th to 19th May 2019.

Please note the following information related to the development courses for artistic swimming judges:

- The FINA Artistic Swimming Development Schools for Judges are open to all the National Federations interested in developing judges that are not on the current FINA List.
- This school is designed for those candidates with limited basic knowledge or no experience in judging.
- The maximum number of participants in a FINA Artistic Swimming Development School is 30.
- Participants must be at least 18 years old and not over 65 at the start of the FINA AS Development School programme.
- At least 40 hours per year of practical judging must be obtained after passing the test at a FINA AS Development School – Beginner level prior to advancing to the next school level.
- Coaches may also attend a FINA AS Development School as Observers, without the right to take the exam.
- As per the FINA AS Manual 2017-2021 (page 19), judges and coaches registered through the FINA GMS by the established deadline may attend a FINA AS Development School provided that the maximum number of participants has not been reached.
The participants’ approval will be done based on the time of registration in the FINA GMS and according to the priority for attendance established in the above-mentioned manual.

- The official working language for FINA AS Development Schools is English.
- For the exam writing, interpreters and use of electronic devices are not permitted. Paper dictionaries are allowed.
- A judge must score a minimum of 80% in order to pass a FINA AS Development School - Beginner Level.

Any further information concerning the FINA Artistic Swimming Schools and the judges’ certification process is available at the FINA Learning Platform.

Please find below the details related to the organisation of this course:

**DATE:**
- **Arrival:** 16th May 2019
- **Course:** 17th – 19th May 2019
- **Departure:** 19th May 2019 in the evening or 20th in the morning

**PARTICIPANTS:**
Each National Member Federation may nominate artistic swimming judges and coaches for this course.

**REGISTRATION:**
All participants must be registered by the 1st May 2019 in the FINA General Management System (GMS) using your federation login details. The link to the FINA GMS is [https://data.fina.org](https://data.fina.org).

Please kindly note that the specific discipline of the school must be added to the attendee’s GMS profile as well as his/her personal email address in order to submit the registration.
If you require any assistance with the registration, please contact aquaticsdb@fina.org

NATIONALITY:
Please take into consideration that when a competition official represents his/her country in a competition, he/she shall be a citizen, whether by birth or naturalisation, of the nation he/she represents, provided that a naturalised citizen shall have lived in that country for at least one year prior to that competition (FINA Handbook – Edition 2017, General Rules 2.5).

PLACE: Auckland, New Zealand

ARRIVAL AIRPORT: Auckland Airport (AKL)

TRAVEL: Each National Federation is responsible for the travel expenses of the nominated participants.

Due to the limited number of spots, we kindly ask you to not book any flight tickets until your participants have been approved.

VISA SUPPORT: Please contact Synchronized Swimming New Zealand if you require visa assistance.

ACCOMMODATION: Each National Federation will cover the accommodation expenses of the nominated participants.

Naumi Hotel Auckland
153 Kirkbride Road
Mangere Auckland 2022
Website: [Click here]

Double room: 175 NZD/night (breakfast incl.)

RESERVATIONS: To make a reservation, please confirm with Synchronized Swimming New Zealand.

LOCAL TRANSPORT: For those participants accommodated at the official hotel, a shuttle service is available from Mondays to Fridays (7.30 am - 10.30 pm) at the Domestic Airport (Door 9 & 10) and at the International Airport (Exit door at McDonalds near Door 11).

Please contact the Naumi Hotel Auckland Airport for special requests outside this hours.

MEETING VENUE: Naumi Hotel Auckland Airport – Zing and Zest Meeting Room

PROGRAMME: Please find attached the school programme.

MATERIAL: Each participant must print and bring a hard copy of the *Artistic Swimming Manual 2017-2021* and the *FINA Artistic Swimming Rules*. No electronic devices will be permitted during the exam.

OC CONTACT: Kat Wells

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We strongly believe that the FINA Artistic Swimming Schools for Judges will powerfully contribute to the improvement of our sport.
For any further details please contact the FINA Office in Lausanne:

**Contact Person**

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We look forward to receiving your nominations through the FINA GMS by no later than the **1st May 2019.**

Yours Sincerely,

Cornel Marculescu  
FINA Executive Director

CM/mc