

2017-2021

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## MEMORANDUM

**TO: ALL FINA NATIONAL FEDERATIONS IN AMERICAS**

**FROM: FINA Office, Lausanne**

**DATE: 19<sup>th</sup> August 2019**

**RE: FINA DIVING CERTIFICATION SCHOOL FOR JUDGES  
Cartagena, Colombia (COL) / 21-23 November 2019**

**NUMBER OF PAGES INCLUDING THIS ONE: 5**

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Dear Friends,

We have the pleasure to send you the following information related to the organisation of the ***FINA Diving Certification School for Judges*** scheduled to be held in Cartagena, Colombia, from 21<sup>st</sup> to 23<sup>rd</sup> November 2019.

The purpose of this course is to achieve the following objectives:

- Enlarge the number of judges and enhance the quality of the existing ones;
- Create a uniform pattern of interpretation and application of Diving rules, thus raising the quality of judging;
- Use the school as an instrument to develop and promote Diving worldwide.

Please note the following information related to the designation & certification courses for Diving judges:

- The FINA Diving Certification Schools are designed to prepare and certify highly qualified judges wishing to be on the FINA Diving Officials List, subject to meet the list criteria
- The course caters to experienced judges who require more in depth training of skills at an advanced level
- Candidates must be at least 18 years old at the start of the FINA Certification School programme
- Pre-requisite Online Test: all the school participants must have passed a mandatory test through the [FINA Learning Platform](#) by the first school day.

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- FINA Diving Officials Online Exam: in addition to the FINA Certification School exam, each certified judge must pass the FINA Diving Officials Online Exam once a year through the [FINA Learning Platform](#).

Please find below the details related to the organization of this course:

**DATE:** **Arrival:** 20<sup>th</sup> November 2019  
**Course:** 21<sup>st</sup> – 23<sup>rd</sup> November 2019  
**Departure:** 23<sup>rd</sup> November 2019 in the evening or 24<sup>th</sup> in the morning

**PARTICIPANTS:** Each National Member Federation may nominate diving judges for this course.

**REGISTRATION:** All participants must be registered **by the 18<sup>th</sup> October 2019** in the FINA General Management System (GMS) using your federation login details. The link to the FINA GMS is <https://data.fina.org>.

Please note that the specific discipline of the school must be added to the attendee's GMS profile as well as his/her passport copy and personal email address in order to submit the registration.

Any application without all the above mentioned information will be rejected.

If you require any assistance with the registration, please contact [aquaticsdb@fina.org](mailto:aquaticsdb@fina.org)

**NATIONALITY:** The nationality of the nominated judges will be verified by the FINA Office.

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Please take into consideration that when a competition official represents his/her country in a competition, he/she shall be a citizen, whether by birth or naturalisation, of the nation he/she represents, provided that a naturalised citizen shall have lived in that country for at least one year prior to that competition (FINA Handbook - Edition 2017, General Rules 2.5).

**APPROVALS:**

FINA will start to approve the registrations once the required number of attendees has been reached (10).

The approvals will be done on a first come first served basis, provided that the maximum number of participants (30) has not been reached.

**PRE-REQUISITE TEST:** Each approved participant will receive access to the [FINA Learning Platform](#) on the 21<sup>st</sup> October and must pass the test by the first school day.

The login details and instructions will be sent to the candidate's email address as submitted in the registration.

Once a participant has passed the test, he/she will be able to download a certificate that must be shown to the lecturer on the first school day.

**PLACE:**

Cartagena, Colombia

**ARRIVAL AIRPORT:**

Rafael Núñez International Airport (CTG)

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**TRAVEL:**

Each National Federation is responsible for the travel expenses of the nominated diving judges.

We kindly ask you to not book any flight tickets until your participants have been approved.

**VISA SUPPORT:**

Please contact the Federación Colombiana de Natación if you require visa assistance.

**ACCOMMODATION:**

Each National Federation will cover the accommodation expenses of the nominated diving judges.

**Hotel Caribe**

Bocagrande, Cra. 1a # 2 – 87  
13001 Cartagena, Colombia

**Website:** [Click here](#)

**Single Room:** USD 120/night (breakfast incl.)

**Double Room:** USD 150/ night (breakfast incl.)

**RESERVATIONS:**

To make a reservation, please confirm with the Federación Colombiana de Natación.

**LOCAL TRANSPORT:**

Transfers from and to the airport will be provided by the OC for those participants accommodated at the official hotel.

In order to organise the local transportation, please provide the participants' flight arrival and departure details to the Federación Colombiana de Natación.

**MEETING VENUE:**

**Complejo Acuático Jaime Gonzalez Johnson**

Tv. 56, Cartagena

**PROGRAMME:**

Please find attached the school programme.

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**OC CONTACT:**

**Pedro Pérez / Wilson Molina**

**Email:** [logistica@fecna.com](mailto:logistica@fecna.com) /  
[wilsonmolinaclavados@hotmail.com](mailto:wilsonmolinaclavados@hotmail.com)

**Phone:** +57 311 773 8288 / 304 435 2601

We strongly believe that the FINA Diving Certification Schools for Judges will powerfully contribute to the improvement of our sport.


For any further details please contact the FINA Office in Lausanne:

**Contact Person**

**Pere Miró**  
**FINA Development Department**  
**Chemin de Bellevue 24a/24b**  
**1005 Lausanne, Switzerland**  
**Tel: (41-21) 310 4710**  
**Fax: (41-21) 312 6610**  
**Email: [schools@fina.org](mailto:schools@fina.org)**

We look forward to receiving your nominations through the FINA GMS  
**by the 18<sup>th</sup> October 2019.**

Yours sincerely,



**Cornel Marculescu**  
**FINA Executive Director**

*CM/mc*