

**General Information Sheet**  
**Tokyo, Japan – 28-29 October 2015**  
**Tokyo Tatsumi International Swimming Center**

Japan Swimming Federation (JASF) has the honour and pleasure to invite you to the FINA/airweave Swimming World Cup 2015 meet, to be held in Tokyo (JPN).

The following information has been designed to assist your National Federation in its decision to attend this event.

Please note that all the events in the FINA/airweave Swimming World Cup 2015 series will be conducted according to FINA Rules.

**EVENT CONTACT**

Should you have any questions or queries regarding the information provided in this document please feel free to contact Tokyo Organizing Committee (TOC).

**Contact Person:** Kiho Abe (Mr.), Vice President, Japan Swimming Federation

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**EVENT KEY DATES**

|     |                     |                                                                                     |
|-----|---------------------|-------------------------------------------------------------------------------------|
| 01. | September 11, 2015  | Preliminary Entries                                                                 |
| 02. | September 25, 2015  | Accommodation, Travel Information                                                   |
| 03. | October 18 2015     | Entries by Name, Accreditation                                                      |
| 04. | October 27, 2015    | Press Conference (Press Room @ 13:00)<br>Managers Meeting (Conference room @ 17:00) |
| 05. | October 26-27, 2015 | Official Training - OPEN (09:00 – 18:00)                                            |
| 06. | October 28-29, 2015 | Competition                                                                         |

**Sites and Dates for the FINA/airweave Swimming World Cup 2015**

|                |       |                       |
|----------------|-------|-----------------------|
| Moscow         | (RUS) | 11-12, August 2015    |
| Paris-Chartres | (FRA) | 15-16, August 2015    |
| Hong Kong      | (HKG) | 25-26, September 2015 |
| Beijing        | (CHN) | 29-30, September 2015 |
| Singapore      | (SIN) | 3-4, October 2015     |
| Tokyo          | (JPN) | 28-29, October 2015   |
| Doha           | (QAT) | 2-3, November 2015    |
| Dubai          | (UAE) | 6-7, November 2015    |

## PARTICIPANTS

Entries for the FINA/airweave Swimming World Cup 2015 - Tokyo (JPN) meet will only be accepted from National Federations affiliated to FINA. National Federations may choose to send a National Team or a Club Representative, not both.

## ENTRY PROCESS & PROTOCOL

### **Preliminary Entry Form**

Should you wish to compete at the FINA/airweave Swimming World Cup 2015 - Tokyo (JPN), please submit your Preliminary Entry to TOC no later than **September 11, 2015**. Preliminary Entries must include the following:

- The number of male swimmers attending the meet.
- The number of female swimmers attending the meet.
- The number of male officials being sent by that National Federation.
- The number of female officials being sent by that National Federation.

Upon receiving the Preliminary Entries, TOC will send a detailed information pack to the National Federation to compete at the event.

In the case of Tokyo (JPN), the qualifying period for entry times is from October 28, 2014 to October 12, 2015.

### **FINA Named Athlete Entry Form**

Named Entries must be completed and submitted no later than **October 18, 2015**.

### **Protocol**

Costume Protocol - Swimwear worn shall be according to FINA by-laws BL7 and BL8.

## MANAGERS/REPRESENTATIVES MEETING

A Managers/Representatives meeting will be held at the competition venue (Tokyo Tatsumi International Swimming Center) on **October 27, 2015 at 17:00**. One representative from each National Federation/Club must attend this meeting. No show will be fined CHF 100 according to GR 7.1. This will be the last opportunity to make entry changes for duly entered National Teams and Clubs.

- Scratches for the first session of heats are due by the close of business of the managers/representatives meeting.
- Scratches for the second session of heats are due one (1) hour prior to the start of finals the first evening.
- DNS will be fined according to FINA Rules.

## COMPETITION INFORMATION

The FINA/airweave Swimming World Cup 2015 – Tokyo (JPN) meet will be held in a eight (8) lane, 50 metre competition pool. The competition will consist of the following individual events for both Men and Women:

- Freestyle 50m, 100m, 200m, 400m, 800m (W only), 1500m (M only)
- Backstroke 50m, 100m, 200m
- Breaststroke 50m, 100m, 200m
- Butterfly 50m, 100m, 200m
- Individual Medley 200m, 400m

Please note that the 400m Medley, 800m Freestyle, and 1500m Freestyle will be seeded and swum as timed finals. Slow heats will be swum during heats sessions, and the fastest heat swum during finals. However, the fastest heats of 400IM m and 800m, 1500m Freestyle will be swum as the last events in each session.

Heats will be held using 8 lanes, Finals using 8 lanes.

### Competition Programme – all meets:

| Day 1 – 28 October 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Day 2 – 29 October 2015 |               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|---------------|
| Heats: 9:00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Finals: 17:00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Heats: 9:00             | Finals: 17:00 |
| <ul style="list-style-type: none"> <li>• 100m Freestyle Men</li> <li>• 200m Freestyle Women</li> <li>• 50m Breaststroke Men</li> <li>• 100m Breaststroke Women</li> <li>• 100m Butterfly Women</li> <li><i>Awarding Ceremonies</i></li> <li>• 100m Backstroke Men</li> <li>• 50m Backstroke Women</li> <li>• 200m Butterfly Men</li> <li>• 200m IM Women</li> <li><i>Awarding Ceremonies</i></li> <li>• 400m Freestyle Men</li> <li>• 50m Freestyle Women</li> <li>• 200m Breaststroke Men</li> <li>• 200m Backstroke Women</li> <li><i>Awarding Ceremonies</i></li> <li>• 50m Butterfly Men</li> <li>• 800m Freestyle Women*</li> <li>• 400m IM Men*</li> <li><i>Awarding Ceremonies</i></li> </ul> | <ul style="list-style-type: none"> <li>• 100m Freestyle Women</li> <li>• 200m Freestyle Men</li> <li>• 50m Breaststroke Women</li> <li>• 100m Breaststroke Men</li> <li>• 100m Butterfly Men</li> <li><i>Awarding Ceremonies</i></li> <li>• 100m Backstroke Women</li> <li>• 50m Backstroke Men</li> <li>• 200m Butterfly Women</li> <li>• 200m IM Men</li> <li><i>Awarding Ceremonies</i></li> <li>• 400m Freestyle Women</li> <li>• 50m Freestyle Men</li> <li>• 200m Breaststroke Women</li> <li>• 200m Backstroke Men</li> <li><i>Awarding Ceremonies</i></li> <li>• 50m Butterfly Women</li> <li>• 1500m Freestyle Men*</li> <li>• 400m IM Women*</li> <li><i>Awarding Ceremonies</i></li> </ul> |                         |               |

\*Note: These events are outside the TV feed

In addition to the above mentioned Competition Programme, simple awards ceremonies will be included at all events as mentioned above.

All announcements, instructions, and commands during the event will be delivered in English.

## RULES

All events included for competition shall be conducted under the rules of FINA.

## SCORING AND PRIZE MONEY

### **By Meet**

#### **1. By Event**

##### a) Medal points

At each Meet, the competition programme includes 32 events, 16 individual events for men, 16 individual events for women. For each individual event, the points are awarded as follows:

- First place (Gold Medallist): 12 points
- Second place (Silver Medallist): 9 points
- Third place (Bronze Medallist): 6 points

In case of tie, both swimmers receive the same number of points (eg. two winners 12 points each, 6 points for third).

##### b) Prize money for Medallists

For each individual event, the prize money shall be distributed as follows:

- First place: US\$ 1,500.-
- Second place: US\$ 1,000.-
- Third place: US\$ 500.-

In case of tie, the prize money will be shared (e.g. if there are two winners: US\$ 1,500 + US\$ 1,000 = US\$ 2,500 to be equally shared i.e. US\$ 1,250 for each swimmer – the third placed swimmer receives US\$ 500.-).

The method of distribution of the prize money shall be announced to the swimmers at each Meet during a briefing or at the Managers/Representatives meeting.

The total amount of the prize money has to be paid to the swimmers without any deductions.

The above prize money, US\$ 3,000 per event, amounting to a total of US\$ 96,000 for 32 individual events, has to be provided and paid to the swimmers by each HMF/OC

The National Federation of all swimmers winning prize money will inform the HMF/OC as to whether the prize money will be paid to the National Federation or directly to the athlete.

#### **1.2 Meet Performance points**

According to the FINA long course points table of the relevant year, the following additional scoring shall be awarded to the top 3 best performances men and to the top 3 best performances women, swum at heats or finals:

- Best performance (highest FINA points table): 24 points
- Second best performance: 18 points
- Third best performance: 12 points

These performance points are not cumulative, only the best performance of each swimmer is taken into account.

In case of tie within any of the top 3 swimmers, the second best performance of the relevant swimmers is taken into account, thereafter the third best performance if the tie remains.

## 1.3 World Records

A swimmer breaking a world record shall receive the following bonuses:

- an extra 20 points
- a prize money of US\$ 10,000.-

A swimmer equalling a world record shall receive the following bonuses:

- an extra 10 points
- no prize money will be distributed

Handling for World Records:

- The payment of US\$ 10,000.- shall be symbolically made with a presentation cheque to be handed out at the awards ceremony
- FINA will provide artwork for a presentation cheque to be used at all Meets
- If in one same event (heat or final) two or more swimmers better the World Record, only the winner of that event will receive the US\$ 10,000.- Prize Money
- World Records achieved at a split will not be considered neither for the 20 bonus points nor for the US\$ 10,000.- Prize Money. To be eligible, World Records must be achieved over the actual competition distance of the event.

## 1.4 Meet scoring

The Meet Scoring is the total of the Medal points, the Performance points and the World Record points.

One ranking shall be established for men, another for women.

## 1.5 Additional Awards/Prizes

Each HMF/OC may offer additional awards and prizes as it sees fit. Any such awards and prizes should be clearly identified at the Managers/Representatives Meeting at the latest.

## 2 By Cluster

### 2.1 Cluster Scoring

The ranking of each Cluster will be established by adding the Meet Scorings of the relevant Meets of that Cluster, once for men, once for women.

In case of tie, consideration will be given to achievements at any event during that Cluster as follows:

- If a swimmer has broken one World Record (or broke one more WR than the other swimmer), priority is given to the swimmer with this exclusive WR performance
- If both swimmers broke one WR each (or broke a same number of WR), priority is given to the swimmer having the best FINA Points Table WR
- If the tie remains, or if there is a tie between swimmers who have not broken any World Record, priority is given to the swimmer with the highest total of Medal points during that Cluster
- In case of tie with the Cluster Medal points, priority is given to the swimmer with the

highest Meet Medal points achieved at any of the Meet of that Cluster

NOTE: to be eligible for this Cluster Scoring, it is compulsory to participate at all Meets of that Cluster.

## 2.2 Cluster Prize Money

For each Cluster, the following Prize Money will be distributed, once for men, once for women:

- 1<sup>st</sup> place: US\$ 50,000.-
- 2<sup>nd</sup> place: US\$ 35,000.-
- 3<sup>rd</sup> place: US\$ 30,000.-
- 4<sup>th</sup> place: US\$ 20,000.-
- 5<sup>th</sup> place: US\$ 10,000.-
- 6<sup>th</sup> place: US\$ 5,000.-

The total Prize Money per Cluster is US\$ 300,000.- which makes an overall purse of US\$ 900,000.-

Handling for the Cluster Winners (first male, first female):

- The payment of US\$ 50,000.- shall be symbolically made with a presentation cheque to be handed out at the awards ceremony
- FINA will provide artwork for a presentation cheque to be used at all Clusters

## 3 Overall Final Classification

### 3.1 Overall Scoring

The Overall Top 3 Men and Top 3 Women of the SWC will be decided by adding all Meet Scorings of the participants.

The male swimmer and the female swimmer finishing first of the Overall Scoring shall be declared Winners of the SWC.

In case of tie, priority is given to the swimmer with the best position in any of the Clusters. If the tie remains, prevails the swimmer with one or a higher number of WR performance. If a tie still exists, the WR performance having the best score in the FINA Points Table.

### 3.2 Overall Prize Money

The total sum of US\$ 360,000.- shall be equally shared between Men and Women (US\$ 180,000.- each gender) as follows

- 1<sup>st</sup> place: US\$ 100,000.-
- 2<sup>nd</sup> place: US\$ 50,000.-
- 3<sup>rd</sup> place: US\$ 30,000.-

Handling for the Overall Winners (first male, first female):

- The payment of US\$ 100,000.- shall be symbolically made with a presentation cheque to be handed out at the awards ceremony
- FINA will provide artwork for a presentation cheque to be used at the last Meet.

### 3.3 Olympic Qualification

The FINA SWC 2015 Series are qualifying events for Rio 2016 Olympic Games.

### **VISA REQUIREMENTS**

All visitors to the Tokyo (JPN) should have a valid visa for their entry and stay in the country.

Japan Swimming Federation (JASF) will facilitate an entry visa to the Tokyo (JPN) for all participants of the World Cup and coordinate all the required procedures upon receipt of (a) electronic copies of a valid passport (at least for 6 months from the entry date), (b) date of arrival and (c) country of residence. All information should reach TOC no later than **September 25, 2015**.

For additional information on whether a Visa is needed for entry into the Japan please visit [www.mofa.go.jp/j\\_info/visit/visa/index.html](http://www.mofa.go.jp/j_info/visit/visa/index.html)

### **ACCOMMODATION AND MEALS**

TOC will organise accommodation to all participating athletes and team officials of that event as per FINA/airweave Swimming World Cup rules & regulations.

The Official Teams hotel for the FINA/airweave Swimming World Cup – Tokyo (JPN) will be the APA Hotel Tokyo Shiomi-Ekimae (4-star) located 5 minute drive from the competition venue.

[www.apahotel.com.e.ju.hp.transer.com/language/shutoken/11\\_tokyoshiomi-ekimae.html](http://www.apahotel.com.e.ju.hp.transer.com/language/shutoken/11_tokyoshiomi-ekimae.html)

Room rates are:

- Single: 20,000 JPY (full board) per night /per person
- Double: 18,500 JPY (full board) per night /per person

To avoid cancellation charges the Accommodation section must be notified of any amendments or cancellation latest by **September 25, 2015**.

### **LOCAL TRANSPORTATION**

Airport Information:

There are two airports in Tokyo area:

Narita International Airport (NRT), Tokyo International Airport (HND)

TOC will welcome all members of the participating National Federations at the Narita International Airport (<http://www.narita-airport.jp/en/index.html>) or Tokyo International Airport (<http://www.haneda-airport.jp/inter/en/>), providing transportation services between the Airport, the Official hotel and the Competition Venue.

Transportation schedules will be provided upon arrival and as part of the detailed Information Pack.

TOC will facilitate Airport Welcome and Transportation services upon receipt of the Travel Information Form by no later than **September 25, 2015**.